



**PUBLIC WORKS DEPARTMENT**  
**Administrative Offices / Engineering**  
2930 Tongass Avenue, Ketchikan, AK 99901  
PH (907) 228-4727 / FX (907) 225-8721

*Sent via email to [josh.holstrom@gmail.com](mailto:josh.holstrom@gmail.com)*

DATE: February 21, 2025

**NOTICE OF INTENT TO AWARD – CONTRACT NO. 24-14**  
**Solid Waste Transfer Station Floor**

COMPANY:	<b>Southeast General Contractors</b>
ATTN:	<b>Josh Holstrom</b>
ADDRESS:	<b>PO Box 7751 Ketchikan, AK 99901</b>
EMAIL:	<b><a href="mailto:Josh.holstrom@gmail.com">Josh.holstrom@gmail.com</a></b>

Please be advised that the City of Ketchikan intends to award the above referenced contract at the City Council meeting of March 6, 2025, as follows:

**Southeast General Contractors**

One (1) proposal was received and screened by a committee of Two (2) representatives. A unanimous consensus was reached to recommend that the City Council award the contract to Southeast General Contractors.

*Any bidder objecting to the recommended award of the contract and which claims to be the most qualified respondent, may file a **written** notice of appeal with the City Clerk, Kim Stanker, 334 Front Street, Ketchikan, AK 99901 or by e-mail: [kimstanker@ketchikan.gov](mailto:kimstanker@ketchikan.gov). The notice of appeal shall specifically state: (i) all of the reasons for the appeal, (ii) the specific action requested by the bidder, (iii) the specific parts of the documents in which the appeal is based, and (iv) all statements, documents, and other relevant materials which the bidder will submit in support of its appeal. The notice of appeal shall be filed with the City Clerk by either:*

- 1. 5:00 pm on the Thursday one (1) week prior to the City Council meeting in which the bid is to be awarded; or*
- 2. Within five (5) calendar days from the date the intent to award was delivered to the bidder that filed the notification of appeal;*

*Whichever is earlier.*

The City of Ketchikan expresses our appreciation for your proposal and hopes to see your interest extended into future projects.

Sincerely,

Kara Jurczak P.E.  
Assistant Public Works Director

Attachment: Estimate Dated 2/19/2025